

PLEASE CHECK THE FOLLOWING BEFORE RETURNING TO VASBO:

- _____ VASBO Exhibit space application and contract is enclosed
- _____ Remittance form and payment in full is enclosed
- _____ List below name(s) of vendor representatives attending so we can prepare name tags (please type or print)
(Exhibit fee covers breakfast, lunch and reception for 2 representatives)

1. _____
2. _____
3. _____
4. _____

NOTE: Door prizes handled by direct contact with Jean Rae Hulstine (757-868-3042) or Janet Brown (757-868-3056).

CHECK IN AND SET UP OF EXHIBITS on Sunday, May 11, 2008 between 2:00 and 5:00 p.m.

RECEPTION AND DEDICATED TIME IN EXHIBIT HALL on Sunday, May 11, 2008 from 6:30 to 8:30 p.m.

EXHIBIT HALL CLOSED AND SECURITY PROVIDED OVERNIGHT

EXHIBIT HALL OPEN at 7:30 a.m. on Monday, May 12, 2008

BREAKFAST held in Vendor area at 7:30 a.m. on Monday, May 12, 2008

MID MORNING BREAK

LUNCH (Box Lunch) in the Vendor Hall at 12:00 to 1:30 p.m. Monday, May 12, 2008

DOOR PRIZES DISTRIBUTED at 4:00 p.m.

EXHIBIT HALL CLOSES AT 4:30 p.m.

EXHIBITS MUST BE REMOVED BY 5:30 p.m.